



Report of the Chair

Scrutiny Programme Committee – 13 August 2018

Membership of Scrutiny Panels and Working Groups

Purpose:	The Scrutiny Programme Committee is responsible for appointing members and conveners to the various scrutiny panels / working groups that are established. This report advises of relevant matters that need to be considered.
Content:	This report is provided to facilitate any changes that need to be made.
Councillors are being asked to:	<ul style="list-style-type: none">• agree the membership of Panels and Working Groups, and any other changes necessary
Lead Councillor:	Councillor Mary Jones, Chair of the Scrutiny Programme Committee
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Legal Officer:	Debbie Smith
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1. Introduction

- 1.1 The Scrutiny Programme Committee is responsible for appointing members and conveners to the various scrutiny panels / working groups that are established.

2. Proposed Revision to Current Scrutiny Panel / Working Group Membership

- 2.1 None – however the Committee should note that the Public Services Board Performance Panel at its meeting on 18 July agreed to co-opt Councillor Peter Jones to the Panel for the duration of the Natural Environment Inquiry Panel.

3. New Panels and Working Groups

3.1 Following agreement of a new work programme expressions of interest were sought from all non-executive councillors to lead and/or participate in the following panels and working groups:

- Inquiry Panel
 - Equalities
- Working Groups
 - Residents Parking
 - Air & Noise Pollution
 - Welfare Reform
 - Environmental Enforcement

3.2 The interest from councillors is reported for agreement (see **Appendix 1**).

3.3 Key considerations for the Committee:

- It is necessary for more than one political group to be represented on each panel / working group.
- These bodies also need to be of a manageable size in terms of team working and effective questioning.
- Good scrutiny practice places emphasis on respect for minority party wishes around both chairing of such bodies and the work programme.
- A minimum of 3 members should be present at all meetings.

3.4 Given that each Panel / Working Group has generated interest from more than one councillor to act as convener, proposals are based on sharing conveners across all political groups, and giving opportunity to those who have not acted as convener before, in order to be fair and balanced.

4. Membership List of Existing Scrutiny Panels / Working Groups

4.1 A complete membership list of existing Scrutiny Panels and Working Groups is attached for the Committee's information - see **Appendix 2**.

5. Legal Implications

5.1 There are no specific legal implications raised by this report.

6. Financial Implications

6.1 There are no specific financial implications raised by this report.

Background Papers: None

Appendices:

Appendix 1 – Proposed Membership of New Panel / Working Groups

Appendix 2 – Membership List – Existing Panels / Working Groups